

MD/AOD

21<sup>st</sup> April 2017

Dear Parent /Carer

**SQA Examinations 2017 and Study Leave Arrangements for S4 and S5 Students.**

Individual examination timetables have been issued to all S4 and S5 students in preparation for their SQA examinations which start on **Tuesday 2<sup>nd</sup> May 2017**. The timings of exams on individual pupil timetables may vary slightly from the SQA timetable. This is due to transport arrangements. Pupils must use the timings on their individual timetables. Each student must be responsible for arriving in good time for each examination, bringing any necessary equipment and checking notice boards for seat numbers, rooms and other information. **School uniform must be worn by all students attending for examinations or using school study facilities. Students using study facilities or seeing their teacher for support during study leave must sign in at front office.**

**Additional important information for students:**

- Study leave for students who are sitting exams begins on Friday **28<sup>th</sup> April 2017 at 2.55pm. Students should attend school on this day as normal.**
- There will be no study leave for pupils who are following National 4 courses or a mixture of N4 & N5 courses which do not have an exam.
- Monday 1<sup>st</sup> May is a holiday.
- Thursday 4<sup>th</sup> May is an In-Service Day. This, however, is the date of the National 5, Higher and Advanced Higher Music exams. School transport has been organised for pupils and this information will be given to pupils individually. There will be no catering facilities on this day.
- **Friday 5<sup>th</sup> May** – The National 5 Maths exam does not finish until 3:50 p.m. Transport has been arranged for pupils who normally travel home by school bus.
- Friday 26<sup>th</sup> May is a holiday. This is the date of the Nat 5 and Higher Geography exams. School transport has been organised for pupils and this information will be given to pupils individually. There will be no catering facilities on this day.
- Monday 29<sup>th</sup> May is also a holiday. There are no pupils from Our Lady's High School involved in exams on this day.
- The booklet "Your Exams 2017" provides useful information for students. All pupils have been issued with this booklet. Students can register at [www.mysqa.info](http://www.mysqa.info) to have results texted/emailed to them as well as their certificates still being posted out. **Exam results are due on Tuesday 8<sup>th</sup> August.**
- A study room will be available for any students who wish to use this facility during study leave. Pupils may also go to their teachers for assistance at the times they would normally be in class.
- Please note that SQA have issued strict instructions regarding digital audio devices e.g. mobile phones, MP3 players, i-pods, etc. **These are strictly prohibited and must not be taken into the exam room.** Any breach of exam regulations involving these devices may lead to cancellation of exam entry by SQA.
- **All S4 & S5 year pupils intending to return for Next Session must return to school by Tuesday 30<sup>th</sup> May unless they still have an SQA exam.**

On behalf of the staff I would like to wish all students every success and good wishes for the forthcoming exams and for their future careers.

Yours faithfully

Mrs M Donnachie  
Depute Head Teacher 5<sup>th</sup> & 6<sup>th</sup> Year